

Yearly Status Report - 2019-2020

| Part A | | |
|---|---------------------------------|--|
| Data of the Institution | | |
| 1. Name of the Institution | GOVERNMENT COLLEGE ATELI | |
| Name of the head of the Institution | SH. NARESH YADAV | |
| Designation | Principal | |
| Does the Institution function from own campus | Yes | |
| Phone no/Alternate Phone no. | 01282276590 | |
| Mobile no. | 9414812137 | |
| Registered Email | gcateli2008@gmail.com | |
| Alternate Email | iqacgcateli@gmail.com | |
| Address | Narnaul Rewari Road Ateli Mandi | |
| City/Town | Ateli | |
| State/UT | Haryana | |
| Pincode | 123021 | |
| 2. Institutional Status | · | |

| Affiliated / Constituent | Affiliated |
|--|---|
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | SH. RAJESH KUMAR |
| Phone no/Alternate Phone no. | 01282276590 |
| Mobile no. | 9466825771 |
| Registered Email | iqacgcateli@gmail.com |
| Alternate Email | gcateli2008@gmail.com |
| 3. Website Address | |
| Web-link of the AQAR: (Previous Academic Year) | <u>http://gcateli.ac.in/images/91/Multi</u> pleFiles/File16573.pdf |

| 4. Whether Academic Calendar prepared during the year | Yes |
|--|--|
| if yes,whether it is uploaded in the institutional website: Weblink : | http://gcateli.ac.in/images/91/Multiple Files/File16576.pdf |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of | Vali | dity |
|-------|-------|-------|--------------|-------------|-------------|
| | | | Accrediation | Period From | Period To |
| 1 | C++ | 66.35 | 2003 | 21-Mar-2003 | 20-Mar-2008 |
| 2 | A | 3.03 | 2016 | 16-Sep-2016 | 15-Sep-2021 |

6. Date of Establishment of IQAC

25-Jul-2019

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|----|
| Item /Title of the quality initiative by Date & Duration Number of participants/ beneficiarie | | |
| Meeting of IQAC | 25-Jul-2019 1 | 10 |

| Meeting of IQAC | 18-Oct-2019 1 | 10 |
|--|------------------|-----|
| Meeting of IQAC | 02-Mar-2020 1 | 10 |
| Feedback form Students | 27-Jan-2020 7 | 118 |
| Feedback form Stakeholder (Alumni, Parents) | 27-Jan-2020 7 | 42 |

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->uploa d_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| nstitution/Departmen t/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--|----------------|--------------------------------|---------|
| GC ATELI | ТА | DGHE | 2019 365 | 3956 |
| GC ATELI | Scholarship & stipend | DGHE | 2019 365 | 489287 |
| GC ATELI | Special component plan for SC | DGHE | 2019 365 | 56000 |
| GC ATELI | Educational Tour | DGHE | 2019 365 | 70000 |
| GC ATELI | Lab Upgradation & Science Exhibition | DGHE | 2019 365 | 37896 |
| GC ATELI | Earn While you Learn | DGHE | 2019 365 | 44900 |
| GC ATELI | Placement cell | DGHE | 2019 365 | 26332 |
| GC ATELI | Women cell & Sports | DGHE | 2019 365 | 100710 |
| GC ATELI | LTC | DGHE | 2019 365 | 2097927 |
| GC ATELI | Medical Reimbursement | DGHE | 2019 365 | 235645 |
| | No | Files Uploaded | | |

| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
|---|------------------|
| Upload latest notification of formation of IQAC | <u>View Link</u> |
| | |

| 10. Number of IQAC meetings held during the year : | 3 |
|--|---------------------------|
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | <u>View Uploaded File</u> |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| | |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

one day National seminar was organized on 08.02.2020.

39th Annual athletic meet was organized on 14-15 Nov 2019

Various committees were formed for implementation of plan and policies of IQAC

Talent Search programme "Aagaz" organized by cultural committee on 04.03.2020

To improve infrastructure facilities, a proposal is prepared for teaching block and send it to DGHE for sanction.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|--|
| Enhancing Extension activities, communication skills of the students and developing their overall personality regarding national, social and institutional responsibilities. | A large number of extension activities like seminars and workshops on communication skills, creative writing, career opportunities, etc were conducted. JAN Chetna Rallies on gender sensitizing issues, voter awareness, Aids, First aid, Disaster management training etc were conducted to impart ethical, moral and universal values among the students. Value Added programs on Beauty Culture Reasoning were conducted for girls under WSDC. Further Human Rights and Legal Awareness were conducted for capability enhancement of the students. |
| Enhancing quality education through ICTs, field projects, Seminars, | One ICT lab & three smart classrooms were established to impart quality |

| workshops, assignments etc. | education through ICT mode of teaching. Mentor -mentee group were created to help both the weak and advanced students along with regular classes, tests, assignments etc were held to enhance the subject skills of the students. Field projects were conducted by the students of the departments of Computer Science and Geography. Participative method of teaching was encouraged by organizing seminars, workshops, quizzes, group discussion, PPTs etc |
|---|---|
| Planning Academic calendar and implementation | All the Heads of the Dept. prepared academic calendars specifying their academic and extension activities and strictly adhered to it. Thus helping in imparting quality education to the students. |
| Promotion of research activities among the faculty members and the students. | IQAC tried its best to promote research activities among the faculty and the students with the result that almost 90% of the faculty remained busy in research activities with 20 faculty members presented research papers in various international/national seminars. Five faculty members published research papers in national journals and ten members attended FDP/FIP/RC/National workshops. In addition to this, 55 students of BCA, 60 students of M.Sc Computer Science dept. completed minor or major projects on various topics, 180 geography students from different departments participated in Science Exhibition. Students of PG Classes also presented Seminar papers before the faculty of the College. |
| Augmentation updation of Labs | Rs 2752000/ were utilized for purchasing, updation and augmentation of Commerce Lab. & three smart teaching classroom. Rs 158874 were utilized for Sports activities. Rs 25000/ were utilized for Science Exhibition. |
| Feedback from all stakeholder | IQAC arranged feedback from all the stakeholders i.e. students, parents and alumni and analyzed it and implemented it in the policy matters of the College. An Orientation program for the new students of the College was held at the onset of the session. |
| Interaction with alumni | IQAC always remained in touch with the alumni of the College, took its feedback and tried to implement their |

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| | valuable suggestion in its policy matters. IQAC organized a meet with alumni of the College on 28.01.2019 | |
|---|--|--|
| No Files No | Uploaded !!! | |
| 14. Whether AQAR was placed before statutory body ? | No | |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No | |
| 16. Whether institutional data submitted to AISHE: | Yes | |
| Year of Submission | 2020 | |
| Date of Submission | 20-Nov-2020 | |
| 17. Does the Institution have Management Information System ? | Yes | |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | A Management Information System module is operational under the aegis of Department of Higher Education, Haryana. The MIS keeps a continuous supply of information from the DGHE. It incorporates decision support system, virtual office knowledge base system for the entire organization. MIS is used for primary identification of problems and possible solutions. It helps the college and the Department to pinpoint the location of problems and causes. It provides an organizational data of the Regular contractual employees. It helps the college for coordination, control, analysis and visualization of information. It also provides the data of planning, designing, developing and evaluating the information system. It helps to process and to interpret massive amount of data from multiple sources and generate procured information regarding teacher's day to day lectures, weekly reports, Verification of employees, transfer/deputation report, leave data, NOC for various domain, workload Assessment report, faculty position teaching and nonteaching online DPR classes report. | |
| Part B | | |

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Course Curriculum is developed by the affiliating University, recommended by the board of studies and approved by academic council. Once it is developed, it is sent to affiliated colleges for proper implementation. Since the faculty of the college consists of senior teachers, they play a key role in developing the curriculum by being the members of board of studies of university. IQAC of the college has developed a good mechanism for well planned curriculum delivery and its documentation. IQAC has framed various strategies to enhance quality education leading to academic excellence. IQAC sees that all the departments make their academic calendars/ Lesson Plan specifying their academic and extension activities and adhere to it. More and more use of ICT, participative and interactive method of teaching is focused and implemented by arranging field tours, using PPTs, LCD Projectors, forming of mentor- mentee groups, doubt clearing classes, Assignment, Class Test for the weak and the advanced students. Enrichment of curriculum is specially emphasized by arranging extension lectures by experts, workshops, seminars, group discussion, quizzes etc., so that the students may grasp the contents of the curriculum extensively as well as intensively. Not only the faculty makes use of ICT, but the students are also made to use PPTs and give seminars and assignments exhibiting the full understanding of the contents of the curriculum. IQAC feels that the evaluation of the students is must to apprise them of their weaknesses and scope of improvement. Class tests, assignments, projects, paper presentations, PPTs are taken from the students and marks of internal assessment are awarded on the performance of the students in the class. IQAC of the college is committed to zero tolerance towards copying to ensure quality education. Sometimes it leads to low pass percentage also, but IQAC insists on quality product. IQAC feels that proper documentation of curriculum planning is necessary. It ensures that all the departments keep a proper record of the academic and extension activities , departments' meetings etc.

| 1.1.2 - Certificate/ Diploma Courses ir | ntroduced during the | e academic year | | | | | | | | | |
|--|--------------------------|---------------------|---|----------------------|--|--|--|--|--|--|--|
| Certificate Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development | | | | | | | |
| NIL NIL | Nil | 0 | NIL | NIL | | | | | | | |
| 1.2 – Academic Flexibility | | | | | | | | | | | |
| 1.2.1 – New programmes/courses introduced during the academic year | | | | | | | | | | | |
| Programme/Course | Programme S | Specialization | Dates of Introduction | | | | | | | | |
| Nill | P | 1IL | Nill | | | | | | | | |
| | <u>View Upl</u> | <u>oaded File</u> | | | | | | | | | |
| 1.2.2 – Programmes in which Choice I affiliated Colleges (if applicable) during | - | . , | course system imple | emented at the | | | | | | | |
| Name of programmes adopting CBCS | Programme S | Specialization | Date of impler CBCS/Elective C | | | | | | | | |
| Nill | ľ | 1IL | Nill | | | | | | | | |
| 1.2.3 – Students enrolled in Certificate | / Diploma Courses | introduced during t | he year | | | | | | | | |
| | Certif | ficate | Diploma | Course | | | | | | | |

Number of Students

| 1.3 – Curriculum Enrichment | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| 1.3.1 – Value-added courses imparting | 1.3.1 – Value-added courses imparting transferable and life skills offered during the year | | | | | | | | | |
| Value Added Courses Date of Introduction Number of Students Enroll | | | | | | | | | | |
| NIL | Nill | 0 | | | | | | | | |
| | <u>View Uploaded File</u> | | | | | | | | | |
| 1.3.2 - Field Projects / Internships und | 1.3.2 – Field Projects / Internships under taken during the year | | | | | | | | | |
| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships | | | | | | | | |
| BA | Socio Economic serevey | 189 | | | | | | | | |
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| 1.4 – Feedback System | 1.4 – Feedback System | | | | | | | | | |
| 1.4.1 – Whether structured feedback re | eceived from all the stakeholders. | | | | | | | | | |
| Students | | Yes | | | | | | | | |

| Students | Yes |
|-----------|-----|
| Teachers | No |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The strength of any organization lies in its feedback system IQAC of the college feels that strong feedback system and students satisfaction surveys are very essential for the growth of the institution and healthy environment for quality education to the satisfaction of the all the stake holders. IQAC of the college has developed a strong feedback system of its own. Complaint and suggestion boxes have been installed at all the strategic points in the institution. It organizes feedback from students, parents, alumni, employers, teachers and other guests and dignitaries visiting our institutions time to time. Random feedback from the students is carried out towards the end of the session on curriculum regarding infrastructure available in the college, teaching method of the teachers and their performance. Random student's satisfaction surveys are also made once in the odd semester and once in the even semester. Meetings with the parents of the students and the community are also held. Grievances Redressal Cell, Anti Ragging Cell, Prevention of Sexual Harassment Cells etc. have been created to redress the grievances of the students and to provide healthy, free and secure environment to all the students, so necessary for quality education and their holistic development. Grievances Redressal Cell of the college takes care of the grievances and the feedback system of the college. Applications and the complaints received in complaint and suggestion boxes and direct to the principal are scrutinized and analyzed by the cell and are taken up with the concerned authorities, teachers, departments, cells etc. for their redressal and complainant students are informed about action taken. Feedback received from students satisfaction surveys, parents, alumni, teachers, employers etc. is also analyzed and utilized and the valuable suggestions of them are given due considerations, discussed in the meeting with the managing body and incorporated in the plans and the policies of the college.

| CRITERION II – 1 | FEACHING- LEA | RNING | AND EV | ALUATIC | N | | |
|--|--|---|--|--|---|---|--|
| 2.1 – Student Enro | | e | | | | | |
| 2.1.1 – Demand Ra | tio during the year | | | | | | |
| Name of the Programme | Programm Specializat | | Number of seats available | | Number of Application received | | Students Enrolled |
| BA | Nill | | e | 540 | 915 | | 542 |
| BCA | | Compter | | 60 | | 72 | 45 |
| BCom | Commer | Commerce | | 80 | | 83 | 62 |
| BSC | Non Med: | ical | 1 | 60 | | 204 | 146 |
| MA | Englis | sh | | 40 | | 68 | 40 |
| MA | Sanskr | it | | 60 | | 46 | 35 |
| MSC | Comput Science | | | 60 | | 92 | 60 |
| MCom | Commer | ce | | 60 | | 86 | 60 |
| | | V | <u>iew Upl</u> | oaded Fi | <u>le</u> | | |
| .2 – Catering to S | Student Diversity | | | | | | |
| - | Ill time teacher ratio | o (current | t year data |) | | | |
| Year | Number of students enrolled in the institution (UG) | students in the in | ber of s enrolled nstitution PG) | Numbe fulltime tea available instituti teaching or course | achers in the ion nly UG | Number of fulltime teache available in th institution teaching only F courses | e teaching both U and PG courses |
| 2019 | 2072 | | 371 | 51 | L | 9 | 60 |
| 2.3 – Teaching - L 2.3.1 – Percentage earning resources e Number of Teachers on Roll | of teachers using I | ita) ICT To reso | fective tead pols and purces ilable | Number of enable Classroo | of ICT ed | Management S Numberof sma classrooms | |
| 60 | 4 | | 0 | 3 | | 3 | 0 |
| | View | , File | of ICT | Tools and | d reso | ources | 1 |
| | | 1 | No file | uploaded | 1. | | |
| 2.3.2 – Students me | entoring system ava | ailable in | the institut | tion? Give d | etails. (| maximum 500 w | vords) |
| diversity of the le college has been tours and by giv organizing group of clearing classes may get maximum the mentoring sys to establish perso and to create a se | made to use interact ring field projects to liscussion, seminar both for the weak a benefit from the tea tem of the college. nal contacts betwee nse of belongingne | n differen ctive met the stud s, worksl and the a acher. Tu These ha en the te ess in the | t social eco hod of tead lents. Facu hops , ope dvanced si utorial grou ave been fo acher and college. M | onomic and ching by usi ilty of the co n discussion tudents are aps, mentor ormed to ov the taught, fentoring sy | educati ng PPT ollege er ns and b arrange – mente ercome so nece rstem ac | ional backgroun s, ICT, E-Resouncourages partic by giving assign ad so that neithe ee classes are a learning barrier essary for impart dopted in the col | d. The faculty of the irces, organizing field |

social, institutional and national responsibilities. All the departments and various cells organized a large no. of activities to groom their personality and to prepare them to face any challenges in life. Value added courses have been introduced to provide life skills to the students. IQAC of the college feels that the mentoring system will be more effective and the faculty will be able to impart its best only when it is updated in its knowledge. That is why, it makes sure that the faculty attends more and more seminars, workshops, in service training, use ICT e Resources undertake research work.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 2443 | 60 | 1:41 |

2.4 – Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|-----------------------------|
| 54 | 39 | 15 | 7 | 48 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies | | | | | | | | | |
|---------------|--|-------------|---|--|--|--|--|--|--|--|--|--|
| 2019 | NIL | Nill | NIL | | | | | | | | | |
| 2020 | NIL | Nill | NIL | | | | | | | | | |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination | | | | | | |
|----------------|-------------------------|----------------|---|---|--|--|--|--|--|--|
| BA | Nill | VI | 21/09/2020 | 30/10/2020 | | | | | | |
| BCA | Computer Application | VI | 20/09/2020 | 16/10/2020 | | | | | | |
| BCom | Commerce | VI | 22/09/2020 | 18/10/2020 | | | | | | |
| BSc | Non Medical | VI | 22/09/2020 | 20/10/2020 | | | | | | |
| MA | English | IV | 02/10/2020 | 30/10/2020 | | | | | | |
| MA | Sanskrit | IV | 02/10/2020 | 30/10/2020 | | | | | | |
| MCom | Commerce | IV | 05/10/2020 | 29/10/2020 | | | | | | |
| MSc | Computer Science | IV | 05/10/2020 | 29/10/2020 | | | | | | |
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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

IQAC of the college has adopted various teaching, learning and evaluation strategies to ensure imparting of quality education to the satisfaction of all the stakeholders. IQAC lays special emphasis on internal evaluation system to motivate the students to perform better. It has instructed its faculty to conduct class tests, give assignments, projects, PPTs etc. Scheduled class tests, Assignments are given once in a semester on the basis of which internal marks are awarded. In addition to this quizzes, paper reading contests, group discussions etc. are also organised to evaluate the students and help them enhance their subject skills, analytical skills and digital skills. Internal evaluation system adopted in the college help the students prepare for external evaluation system developed by the affiliating University and for the test of life to meet any challenge and to prove themselves as asset of the nation

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

IQAC of the college feels that proper planning and strategy is necessary to work and meet the required targets and goals set. Academic calendar is prepared at the beginning of the session specifying all the academic and extension activities i.e. admission, examination, class tests, students satisfaction surveys, feedback sessions, vacation etc. After preparing the academic calendar of the college IQAC ensures that all the departments, cells, clubs etc. also prepare their academic calendars specifying their activities. Once the academic calendar is prepared, IQAC ensures that it is implemented properly. It also instructs the various departments to conduct some particular activities as per the feedback received from various stake holders. The departments are instructed to keep a proper record of the activities undertaken by them and to prepare and submit report to IQAC towards the close of the session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gcateli.ac.in/images/91/MultipleFiles/File17062.pdf

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|-------------------|-----------------------------|---|--|-----------------|
| Nill | BA | Nill | 266 | 238 | 89.4 |
| Nill | BCA | Computer Application | 25 | 15 | 60 |
| Nill | BCom | Commerce | 23 | 15 | 65.21 |
| Nill | BSc | Non Medical | 119 | 110 | 92.4 |
| Nill | MA | English | 31 | 7 | 22.58 |
| Nill | MA | Sanskrit | 40 | 39 | 97.5 |
| Nill | MCom | Commerce | 55 | 50 | 90.90 |
| Nill | MSc | Computer Science | 42 | 31 | 73.8 |
| | | <u>View Upl</u> | oaded File | | |

2.6.2 - Pass percentage of students

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gcateli.ac.in/images/91/MultipleFiles/File17061.pdf

| CRITERION III – RE | SEARCH, IN | NOVA | TIONS AN | DEXTEN | SION | | | | |
|---|--------------------------------|-----------|------------------|---|-----------|------------|---------------------------------|--------------------------------|--|
| 3.1 – Resource Mobil | ization for Res | search | | | | | | | |
| 3.1.1 – Research funds | sanctioned and | d receiv | ed from vari | ous agencie | es, indu | stry and c | other orga | nisations | |
| Nature of the Project | lature of the Project Duration | | Name of thage | Jan | | | Amount received during the year | | |
| Nill | Nill 0 | | | IIL | | 0 | | 0 | |
| | | | <u>View Uplo</u> | oaded Fi | le | | | | |
| 3.2 – Innovation Ecos | system | | | | | | | | |
| 3.2.1 – Workshops/Sen practices during the yea | | ed on Ir | ntellectual Pr | operty Righ | its (IPR) |) and Indu | istry-Acad | demia Innovative | |
| Title of workshop | /seminar | | Name of t | the Dept. | | | Da | ate | |
| Make in India towards Deve | - | | Commo | erce | | | 08/02 | /2020 | |
| 3.2.2 – Awards for Inno | vation won by I | nstitutio | on/Teachers/ | /Research s | cholars | /Students | during th | ie year | |
| Title of the innovation | Name of Awa | ardee | Awarding | Agency | Dat | e of awar | d | Category | |
| Nil | Nil | | N | ril 🛛 | | Nill | | Nil | |
| | | | <u>View Uplo</u> | oaded Fi | le | | | | |
| 3.2.3 – No. of Incubatio | n centre create | d, start· | -ups incubat | ed on camp | us durii | ng the yea | ar | | |
| Incubation Center | Name | Spor | nsered By | Name of Start-u | | Nature o | | Date of Commencement | |
| Nil | Nil | | Nil | Ni | 1 | N | il | Nill | |
| | | | View Uplo | oaded Fi | le | | | | |
| 3.3 – Research Public | cations and A | wards | | | | | | | |
| 3.3.1 – Incentive to the | teachers who r | eceive | recognition/a | awards | | | | | |
| State | | | Natio | onal International | | | ational | | |
| 0 | | | C |) | | | (|) | |
| 3.3.2 – Ph. Ds awarded | I during the yea | r (appli | cable for PG | College, R | esearch | n Center) | | | |
| Name | of the Departme | ent | | | Nun | nber of Ph | D's Awar | ded | |
| | 0 | | | | | | 0 | | |
| 3.3.3 – Research Publi | cations in the Jo | ournals | notified on l | JGC websit | e during | g the year | | | |
| Туре | D | epartm | ient | Number | of Publi | cation | Average | Average Impact Factor (if any) | |
| National | | Ni | 1 | | 0 | | | 0 | |
| Internationa | al Comp | outer | Science | | 1 | | | 2 | |
| | | | View Uplo | oaded Fi | le | | | | |
| 3.3.4 – Books and Cha Proceedings per Teach | | | s / Books pu | blished, and | d paper | s in Natio | nal/Interna | ational Conferenc | |
| | Department | | | | N | umber of | Publicatio | n | |
| | Nil | | | | | | 0 | | |
| | | | View Uplo | oaded Fi | le | | | | |

| Title of the Paper | | ne of thor | Title of journ | al Yea public | | Citation Index | Institutio affiliation mention the public | n as ed in | Number of citations excluding sel citation |
|---|--|--|--|--|---|---|--|------------------------------|--|
| NIL | 1 | NIL | NIL | N | i11 | 0 | NI | L | 0 |
| | | | | <u>View Upl</u> | oaded Fi | <u>ile</u> | | | |
| 3.6 – h-Index o | f the Ins | stitutiona | I Publications | during the | year. (base | ed on Scopus/ | Web of so | cience |) |
| Title of the Paper | | ne of thor | Title of journ | al Yea public | | h-index | Numbe citatio excluding citatio | ns g self | Institutional affiliation as mentioned ir the publicatio |
| NIL | 1 | NIL | NIL | N | i11 | 0 | 0 |) | 0 |
| | | | | View Upl | oaded Fi | <u>ile</u> | | | |
| 3.7 – Faculty pa | articipat | tion in Se | eminars/Confe | erences and | l Symposia | a during the ye | ear: | | |
| Number of Fac | culty | Inter | national | Natio | onal | Stat | е | | Local |
| Attended/S nars/Worksh | | | 0 | | 10 | C |) | | 0 |
| Presente papers | ed | | 0 | | 47 | C |) | 0 | |
| | | | | | | | | | |
| 1 – Extension | Activit | ies | | <u>View Upl</u> | oaded Fi | <u>ile</u> | | | |
| 4 – Extension 4.1 – Number c n- Government Title of the a | of extens t Organi | sion and isations t | outreach pro | grammes co NCC/Red c | onducted ir ross/Youth Numbe partici | n collaboratior | (RC) etc., | during lumber articipa | |
| 4.1 – Number c n- Government | of extensit t Organi activities | sion and isations t O ay I | outreach pro hrough NSS/ | grammes co NCC/Red c t/agency/ agency District | onducted ir ross/Youth Numbe partici | n collaboration Red Cross (Y er of teachers pated in such | (RC) etc., | during lumber articipa | the year of students ated in such |
| 4.1 – Number c n- Government Title of the a Independe | of extens t Organi activities ence D tion ler ation | sion and isations t O lay 1 | outreach pro through NSS/ rganising unit collaborating NCC with I | grammes co NCC/Red c t/agency/ agency District ation en Cell | onducted ir ross/Youth Numbe partici | n collaboration Red Cross (Y er of teachers pated in such activities | (RC) etc., | during lumber articipa | the year of students ated in such tivities |
| 4.1 – Number o on- Government Title of the a Independe Celebrat Gend Sensatiza | of extens t Organi activities ence D tion ler ation am s Driv ngains ufety | sion and isations t O ay 1 w ve | outreach pro through NSS/ rganising unit collaborating NCC with I Administr | grammes co NCC/Red c t/agency/ agency District ation en Cell en Cell | onducted ir ross/Youth Numbe partici | n collaboration Red Cross (Y er of teachers pated in such activities 3 | (RC) etc., | during lumber articipa | the year of students ated in such tivities 62 |
| 4.1 - Number of on-Government Title of the a Independe Celebrat Gend Sensatiza Progra Awareness on Crime a Women Sa | of extensit t Organi ctivities ence D tion ler ation am s Driv ngains afety ces hakti n Wate | sion and isations t ay 1 w ve t w: | outreach pro through NSS/ rganising unit collaborating NCC with I Administr NSS, Wome rith Polic | grammes co NCC/Red c t/agency/ agency District ation en Cell en Cell en Cell en Cell en Cell en Cell of Dept. | onducted ir ross/Youth Numbe partici | n collaboration Red Cross (Y er of teachers pated in such activities 3 5 | (RC) etc., | during lumber articipa | the year of students ated in such stivities 62 102 |
| 4.1 - Number of on-Government Title of the a Independe Celebrat Gend Sensatiza Progra Awareness on Crime a Women Sa Measur Jal Sh Abhiyan on | of extensit t Organi activities ence D tion ler ation am s Driv agains afety ces nakti n Wate ation ndia | sion and isations t ay 1 w ve t w: r | outreach pro through NSS/ rganising unit collaborating NCC with I Administr. NSS, Wome vith Police NSS, Wome ith Police | grammes co NCC/Red c t/agency/ agency District ation en Cell en Cell en Cell en Cell en Cell en Cell oistrict vices cies | onducted ir ross/Youth Numbe partici | n collaboration Red Cross (Y er of teachers pated in such activities 3 5 5 | (RC) etc., | during lumber articipa | the year of students ated in such stivities 62 102 95 |
| 4.1 - Number of on-Government Title of the a Independe Celebrat Gend Sensatiza Progra Awarenesa on Crime a Women Sa Measur Jal Sh Abhiyan on Conserva | of extensit t Organi activities ence D tion ler ation am s Driv agains afety ces hakti h Wate ation ndia ent varene | sion and isations t ay 1 w ve t w t r | outreach pro through NSS/ rganising unit collaborating NCC with I Administr NSS, Wome th Police NSS, Wome ith Police NSS with I Legal Ser Authorit | grammes co NCC/Red c t/agency/ agency District ation en Cell en Cell en Cell en Cell en Cell en Cell en Cell oistrict vices cies District ation | onducted ir ross/Youth Numbe partici | n collaboration Red Cross (Y er of teachers pated in such activities 3 5 5 5 4 | (RC) etc., | during lumber articipa | the year of students ated in such stivities 62 102 95 123 |

| Prabhat Pher Covid 19 | is on | I | Distri | C with ic ation | | 5 | | | 74 |
|--|------------------|--------------------------------------|-------------------------------------|---|-----------------|--|-----------|----------|--|
| Sports | | | SU Mee | | | 1 | | | 36 |
| | | | | | v File | | | | |
| L 3.4.2 – Awards and r luring the year | ecognitic | on receive | d for ex | | | Governm | ent and | other r | ecognized bodies |
| Name of the act | vity | Awar | d/Reco | gnition | Award | Awarding Bodies Number of stu Benefited | | | |
| NIL | | | NII | 5 | | NIL | | | 0 |
| | | | | <u>Viev</u> | <u>v File</u> | | | | |
| 3.4.3 – Students part Organisations and pro | • • | | | | | - | | | |
| Name of the schem | 5 | nising unit /collaborat agency | - | Name of t | he activity | Number participa ac | | | Number of student participated in sucl activites |
| Road Safety Ralley | N | ICC, NSS Ateli | GC GC | Ra | ally | | 5 | | 102 |
| Beti Bachao Beti Padhao | N | ICC, NSS Ateli | GC GC | Ra | lley | | 4 | | 121 |
| World Aids Day | | NCC , YI S GC At | | Ra | lley | 5 | | | 115 |
| World no Tabaco Day | N | ICC, NSS Ateli | GC GC | Ra | lley | | 4 | | 125 |
| Environment Day | | EVS Cel , NCC A | | Ral Plant | ley, 7 Ation | | 106 | | |
| Yoga Day | A | NCC G teliYog | | Yoga 40 | | | 80 | | |
| | | | | <u>Viev</u> | <u>v File</u> | | | | |
| .5 – Collaboration | s | | | | | | | | |
| 3.5.1 – Number of Co | ollaborati | ive activiti | es for r | esearch, fao | culty exchar | nge, stude | ent excha | ange d | luring the year |
| Nature of activ | ity | Р | articipa | ant | Source of | financial s | upport | | Duration |
| NIL | | | 0 | | | NIL | | | 0 |
| | | | | View | v File | | | | |
| 3.5.2 – Linkages with acilities etc. during th | | ons/indust | ries for | internship, | on-the- job | training, p | project w | vork, sł | naring of research |
| Nature of linkage | Title c linka | | par inst ind /rese with | ne of the tnering titution/ dustry earch lab contact etails | Duration | From | Duratio | on To | Participant |
| NIL | N | IIL | | NIL | Ni | 11 | N | i11 | 0 |
| · | | | | | | | | | |

| Organisat | tion | Da | te of MoU sig | ned | Pu | pose/Activities | studen | mber of ts/teachers d under MoU | |
|-----------------------------------|----------------|----------|------------------|-------------|---|---------------------------------------|--------------------|---------------------------------------|--|
| NII | | | Nill | | NIL | | | 0 | |
| | | | | <u>View</u> | <u>/ File</u> | | | | |
| | – INFRAS | STRUC | TURE AND | LEAR | NING F | RESOURCES | | | |
| I – Physical Fa | acilities | | | | | | | | |
| 1.1 – Budget all | ocation, exc | cluding | salary for infra | astructu | re augm | entation during the | e year | | |
| Budget alloca | ated for infra | astructu | ure augmentat | tion | Bu | dget utilized for in | frastructure de | velopment | |
| | 42 | 8000 | | | | | L68531 | | |
| 1.2 – Details of | augmentati | on in in | frastructure fa | cilities c | luring the | e year | | | |
| | Faci | lities | | | | - | r Newly Added | | |
| | Campu | is Are | ea | | | | kisting | | |
| | | s roon | | | | | kisting | | |
| | Labor | | | | | | kisting | | |
| a] | Semina | | | | Existing | | | | |
| | | | facilitie | | | | kisting kisting | | |
| Seminar | nalls wi | | | | v File | E. | KISTING | | |
| | | Deee | | VIEW | <u>v riie</u> | | | | |
| 2 – Library as a | | | | anadem | ont Svet | em (ILMS)) | | | |
| Name of the | | | e of automatio | | | Version | Voor of | automation | |
| softwar | | | or patially) | ii (iuliy | | VEISION | i eai oi | | |
| SOUL | 2.0 | | Fully | | | 2.0 | | 2014 | |
| 2.2 – Library Se | rvices | | | | | | | | |
| Library Service Type | | Existin | g | | Newly | Added | То | tal | |
| Text Books | 14027 | 7 | 3895923 | 6 | 520 | 306280 | 14647 | 420220 | |
| Reference Books | 6951 | | 2208758 | 2 | 210 | 103740 | 7161 | 231249 | |
| Journals | 588 | | 163586 | 1 | .45 | 71691 | 733 | 235277 | |
| | | | | View | <u>v File</u> | | | | |
| | M other M | 00Cs p | platform NPTE | | | a, CEC (under e-F other Government | | | |
| Name of the Teacher Name of the N | | | me of the Moo | dule | Platform on which module Date of launchin is developed content | | | - | |
| | | | | | | suevelopeu | | Jnieni | |

| View File | | | | | | | | | | |
|--|--|-----------------|-------------|------------------|---------------------|-------------|-----------------------------|--|---|--|
| 4.3 – IT Infr | astructure |) | | | | | | | | |
| 4.3.1 – Technology Upgradation (overall) | | | | | | | | | | |
| Туре | Total Co mputers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departme nts | Available Bandwidt h (MBPS/ GBPS) | Others | |
| Existin g | 120 | 4 | 1 | 0 | 0 | 1 | 12 | 5 | 0 | |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Total | 120 | 4 | 1 | 0 | 0 | 1 | 12 | 5 | 0 | |
| 4.3.2 – Ban | dwidth avail | able of inte | rnet connec | tion in the l | nstitution (L | eased line) | | | | |
| | | | | 5 MBP | S/ GBPS | | | | | |
| 4.3.3 – Faci | lity for e-cor | ntent | | | | | | | | |
| Nam | e of the e-c | content devo | elopment fa | cility | Provide t | | ne videos a cording faci | nd media ce lity | ntre and | |
| | | NIL | | | | | Nill | | | |
| 4.4 – Mainte | enance of | Campus li | nfrastructu | ire | | | | | | |
| 4.4.1 – Expe component, | | | aintenance | of physical f | acilities and | l academic | support fac | ilities, exclue | ding salary | |
| | Assigned Budget on academic facilities facilities Assigned Budget on maintenance of academic facilities | | | | | | | intenance of | enditure incurredon tenance of physical facilites | |
| | 0 | | 0 | | | 0 | | 0 |) | |
| library, sport | s complex, | computers, | | - | - · · | | | | - | |
| 0 0 0 0 0 0 0 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Physical facilities: The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. Construction of auditorium is on the verge of completion. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties – cleaning of all rooms, corridors, toilets, compound, etc on regular basis. Laboratory: There are many laboratories in the College like Chemistry, Physics, Computer, and English Language. The computer laboratory offers proficiency programmes in information technology. Library: The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library and students can access the facility is also available in the library at nominal rates. The library is under CCTV surveillance. It also has AC in the reading rooms and working area with power backup facilities. Sports complex: The College has a standard ground including volley ball and basket ball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The sports committee of the College is in-charge of the sports complex: and equipments. The commente supervises the Grounds-men and Grade IV staff assigned for maintenance and repair works. | | | | | | | | | | |

Computers: The College information and communication technology committee (ICTC) is responsible for the maintenance of computers and smooth functioning of the network facilities in the College. They also look into the College website, up-gradation, biometric services, procurement of hardware and software and other items related to computers. Classrooms: Some classrooms are equipped with the required teaching audio visual aids to supplement the teachinglearning process. Seminars, workshops, lecture sessions are also conducted in these rooms. Class representatives, elected by the students, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly.

http://gcateli.ac.in/images/91/MultipleFiles/File16572.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 - Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|--------------------------|--------------------|------------------|
| Financial Support from institution | NIL | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | NIL | 0 | 0 |
| b)International | NIL | 0 | 0 |
| | View | / File | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved | | |
|---|-----------------------|--------------------------------|-------------------|--|--|
| NIL | Nill | 0 | NIL | | |

<u>View File</u>

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed | | | | |
|------|-----------------------|--|---|--|-------------------------------|--|--|--|--|
| 2019 | NIL | 0 | 0 | 0 | 0 | | | | |
| 2020 | NIL | 0 | 0 | 0 | 0 | | | | |
| | View File | | | | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal | | |
|---------------------------|--------------------------------|---|--|--|
| 0 | 0 | 0 | | |

5.2 – Student Progression

5.2.1 - Details of campus placement during the year

| | | 2 | | | | Of | foompuo | |
|---|--|---------------------------|----------------------|------------|-----------------------------|---------|------------------------------------|-------------------------------------|
| | On campu | | | | | r – | f campus | Newslaw |
| Nameof organizations visited | Number o students participate | stduents | | organ | meof zations ited | s | umber of students rticipated | Number of stduents placed |
| NIL | 0 | (|) | | NIL | | 0 | 0 |
| | | | Viev | v File | | | | |
| 5.2.2 – Student progression to higher education in percentage during the year | | | | | | | | |
| Year | Number of studentsProgramme graduated fromenrolling into higher education | | | | atment ted from | | lame of ution joined | Name of programme admitted to |
| 2019 | 0 | N | [L | | NIL | | NIL | NIL |
| 2020 | 0 | N | [L | | NIL | | NIL | NIL |
| | | | View | v File | | | | |
| | qualifying in stat ET/GATE/GMAT/ | | | | | | | |
| | Items | | | | Number of | stude | ents selected/ | qualifying |
| | Nill | | | | | | 0 | |
| | | | <u>Viev</u> | v File | | | | |
| 5.2.4 – Sports a | nd cultural activiti | es / competitions | s organis | sed at the | e institutior | n level | during the ye | ar |
| | Activity | | Le | vel | | | Number of I | Participants |
| Sci | ence Quiz | | Colleg | ge Leve | :1 | | | 18 |
| Poster | Presentation | ı | Colleg | ge Leve | Level 12 | | | 12 |
| | | No | file | upload | led. | | | |
| 5.3 – Student P | articipation and | Activities | | | | | | |
| | of awards/medals a team event shou | - | • | nance in s | sports/cultu | ural ac | tivities at nati | onal/international |
| Year | Name of the award/medal | National/ Internaional | Numb awaro Spo | ds for | Number awards Cultura | for | Student ID number | Name of the student |
| 2019 | NIL | Nill | N | i11 | Nil | 1 | Nill | NIL |
| | | | Viev | v File | | | | • |
| | | | | | s on acad | emic 8 | amp; admini | strative |
| 5.3.2 - Activity of Student Council & amp; representation of students on academic & amp; administrative bodies/committees of the institution (maximum 500 words) IQAC promotes participative practices and ensures the involvement of the students and other stakeholders in various academic and administrative committees to keep up the motto of providing quality education to the satisfaction of all the stake holders. The opinion of the students was taken on all the important decisions regarding students and proper place was given to it in decisions taken. They had been made members of various committees constituted for the welfare of the students. This helped in better administration and grievances implementation because the decisions were taken With the consent of the students' council members. The students were also given representations in various academic and administrative committees formed at college level or department level. Not only the students were given representation, but they are also given the responsibility to organize and | | | | | | | | |

coordinate various functions and programs. Involvement of the students in various committees brings positive results also. It develops in them team spirits, social responsibility, administrative skills, confidence and of course holistic development. They get a better chance to come in contact with the community and understand its problems. Not only the students, but other stake holders are also involved in various activities. Their opinion and suggestions are sought and implemented in policies and plans of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 - Alumni contribution during the year (in Rupees) :

5.4.4 - Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

0

0

0

IQAC feels that the practices of decentralization and participative management are must for the smooth and successful functioning of any institution. The principal of the college has decentralized his powers by forming various administrative and academic committees of various faculty members keeping in mind their skills and interests. Each committee is headed by a senior faculty member. Advisory committee of senior faculty members of teaching and non teaching staff and other stake holders has been constituted to advice and to help the principal in taking various decisions. The important decision taken by it are got approved by the management. IQAC consisting of all the stakeholders as per the guidelines of NAAC has been constituted for ensuring internal quality and quality education to the satisfaction of all. The Principal is overall head of these committees and cells and keeps on calling their meetings and monitors their functioning in the interest of the students and the institution. Dy. Supdt. and his staff is there to look after the administrative work and correspondence with the university and the Govt. of Haryana. The involvement of teaching, non teaching faculty and the management in the administration of the college to the satisfaction of all is one good practice of decentralization and participative management being followed in the college. Another such good practice being followed in the college is involvement of the students, alumni, representatives of local bodies, community members, parents and other stakeholders in the formulation of plans and policies to be implemented in the college. Students have been given due representations in all the committees concerning them. Representatives from community, industry, alumni, parents etc. have been included in IQAC responsible for assuring for internal quality. Feed back and suggestions are taken from dignitaries and other experts in various fields coming into our college. Regular feedback from the students, parents, teachers, management and alumni is taken so-that their opinion and suggestions might be considered and included while forming the plans and policies for the administration of the institution.

Yes

6.2 – Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|---|
| Curriculum Development | As the college is affiliated to MDU Rohtak, the curriculum is designed and prepared by the University through the decision of the board of studies to which some of our senior faculty are members and is approved by the academic council of the university. Once the curriculum is decided and provided to the college, IQAC ensures its enrichment and effective implementation. It holds meeting with advisory committee and heads of the departments and asks them to prepare their academic calendar specifying their academic and extension activities. Workshops, seminars, extension lectures, group discussions, quizzes, field tours etc. are organised to make it rich and fruitful. Timely completion of syllabi and proper evaluation system both internal and external is given top priority. |
| Teaching and Learning | The college has framed various stratiges to enhance quality improvement leading to effective teaching learning process. The college has well experienced and research oriented faculty which remains committed to providing quality education. Use of ICT and interactive method of teaching has been promoted through field study tours, group discussions, quizzes, workshops, seminars etc. Extension lectures by academic experts are offered. The tutorial group system helps the students to overcome learning barriers. Doubt clearing classes are held both for the weak and the advanced students. ICT enabled classrooms and students' and teacher's access to internet enhances IT skills leading to better teaching learning process. Language lab has been established to improve the communication skills of the students. The library of the college is fully computerized and is well stocked with a large number of books, e-books and e journals etc. |

| Examination and Evaluation | Examination and Evaluation system is the key factor in teaching learning process and is must for further improvement. The final evaluation is done by the affiliating university by conducting semester and examination. The results are declared on the basis of which promotion to the next class is made, however, the college has developed its own students centric continuous internal evaluation system to check the students and to inform them about the scope of improvement. Regular tests, assignments, projects, seminars, group discussion etc. are held on the basis of which students are evaluated and internal assessment awarded. |
|---|---|
| Research and Development | Every effort is made to encourage and motivate the teachers to take research work and help in fostering a culture of research among its faculty members. The research committee is involved in synchronizing and facilitating research activities carried out by the faculty. They are provided relevant information and updates on the availability of funds and resources. Well stocked computerized library with e books and e journals facility, internet connection in all the departments, availability of Network Resource Centre, Liberal leave scheme etc. are some of the facilities provided to create and develop research activities. As a result of it almost 80 of the faculty is involved in active research activities. Students of PG classes are also engaged in research activities and are provided lectures on research methodology. |
| Library, ICT and Physical Infrastructure / Instrumentation | The college has a well stocked computerized library with e books and e journals facilities. The college promotes ICT based ICT based teaching learning and has created three ICT enabled classrooms to better teaching learning process. The college has two computer labs, internet connection in all the departments, availability of Network Resource Centre for free internet usage for the students and the faculty, computerized administrative block and a language lab with 174 computers in total. The college has 35 spacious well furnished class rooms, 13 well equipped laboratories, Botanical garden, Zoology museum, Auditorium, |

| | Seminar Hall, Stadium, Gymnasium with indoor games facilities, 125KV Gen set for round the clock power supply, hundred percent RO purified water, water coolers for providing cold water during summer season, Separate canteen for boys and girls, girls common room, stationary shop, post office, a bank, lush green lawns and eco friendly environment. |
|--------------------------------------|--|
| Human Resource Management | The principal ensures the proper management of Human resource and promotes a culture of participative management in which every faculty member, teaching and non teaching and the students of all level are encouraged to contribute their ideas and view points to achieve the institution's mission and objectives. The principal has the potential map of the faculty and is able to identify their individual strength and areas of interest. He assigns them duties accordingly to ensure the smooth and successful working of the institution. He also sees that the welfare schemes meant for faculty members are properly implemented and their interests are not ignored. |
| Industry Interaction / Collaboration | The students are taken to industries and corporate houses to acquaint them with the practical functioning of industries and business world so that they may be geared up to face coming challenges. More over expert from industry and corporate world are invited to enlighten the students on various aspects of curriculum. Workshops on entrepreneurship, managerial skills, skill development, financial literacy, labour laws, Human resource etc. are held to apprise the students with industry and corporate culture. |
| Admission of Students | Admissions of the students are made as per as guidelines issued by the affiliating university and DGHE Govt. Of Haryana. Applicants apply online direct on the portal of DGHE Haryana as per schedule. Merit list is prepared there complying to the reservation policy of the Govt. Of Haryana and is sent to the college for making admissions. Complete transparency is observed in the admissions of the students. |

| 6.2.2 – Implementation of e-governance in areas of oper | ations: |
|---|--|
| E-governace area | Details |
| Planning and Development | Every effort is made for effective implementation of planning and development in the college through e governance so-that the objective of imparting quality education may be met. The planning regarding effective implementation of the curriculum, organization of academic and extension activities, examinations etc. is made at the beginning of the session by preparing academic calendars and timetables. All this is uploaded on the college website. In addition to this important notices and advertisements are also uploaded on the college website so-that all concerned may get necessary information leading to good governance. |
| Administration | Implementation of e - governance is also ensured in the matters of administration leading to transparency All the correspondence with the Govt. Of Haryana and the affiliating University is made online. Aadhar enabled biometric attendance system has been implemented to ensure punctuality |
| | All the important circulars, guidelines and letters received from the govt. And the university are also made available on the college website. |
| Finance and Accounts | Complete transparency has been maintained through implementation of e governance in maintaining finance and accounts of the college. All the accounts of the college are maintained through computerised licensed software All the reports, cashbook, ledger etc. are generated / maintained through the software. |
| Student Admission and Support | Admissions to the students are made online through admission web portal of the department of Higher Education, Govt . of Haryana. Students apply online on the web portal as per schedule issued by the Govt. , Merit list is generated complying the reservation policy by the Department of Higher Education and is sent to the college for giving admission. The college makes admission of the students after verification of their documents. Fee is received both online and offline. The college also sees that the students don't have to face any |

| | | | makin subjec Hel headed th stu apply of th | difficulty in applying online and in making choice of streams and optional subjects and provides them all support. Help desks and counselling centers headed by the faculty of the college is there to help the students. The students are given the facility of applying online in the computer center of the college or through cyber cafes on nominal rates authorised by the college. | | | | | | |
|--|--|--|--|---|--|--|------------|---------------------------------------|-------------------|--|
| | | | | | | | | | | |
| Year | | | of Teacher | wor for | ne of conferenc kshop attende which financia pport provided | attended professional body for financial which membership | | body for bership | Amount of support | |
| 2019 | | | NIL | | NIL | | NIL | | 0 | |
| | | | | | <u>View File</u> | | | | | |
| 6.3.2 – Number of teaching and non | - | | | | nistrative traini | ng | orogrammes | organized | by the | e College for |
| Year | profe devel prog orgar | of the issional opment ramme ised for ing staff | Title of the administrativ training programme organised fo non-teachin staff | ve e or | From date | | To Date | Numbe participa (Teach staff | ants ing | Number of participants (non-teaching staff) |
| 2019 | | NIL | NIL | | Nill | | Nill | Ni | 11 | Nill |
| | | | - | | <u>View File</u> | | | | | - |
| 6.3.3 – No. of tea Course, Short Te | | | | | | | | ntation Pr | rogram | ime, Refresher |
| | Title of the Number of teachers From | | | | | | To da | te | | Duration |

| professional development programme | who attend | led | | | | | | |
|--|--|-------------------------------|-----------------------|----------------|---------------|--|--|--|
| Orientation Course | 4 | 22/0 | 22/06/2019 | | /07/2019 | 21 | | |
| | | No file | uploaded | 1. | | | | |
| 6.3.4 – Faculty and Staff | recruitment (r | no. for permanent i | ecruitment): | | | | | |
| Teaching Non-teaching | | | | | | | | |
| Permanent | | Full Time | III Time Perma | | | Full Time | | |
| 0 | | 0 | | 0 | | 0 | | |
| 6.3.5 – Welfare schemes | s for | | | | | | | |
| Teaching | | Non-te | eaching | | Students | | | |
| 0 | | | 0 | | | 0 | | |
| 6.4 – Financial Manage | | | | | | | | |
| 6.4.1 – Institution conduc | cts internal and | d external financial | audits regu | larly (wit | h in 100 word | s each) | | |
| University. Extended of the second se | ernal audi | t is conducte office of DO | d by audi HE, Hary | tors a ana. | and S.O. a | pproved by the appointed by the nilanthropies during the | | |
| | ear(not covered in Criterion III) Name of the non government Funds/ Grnats received in Rs. Purpose | | | | | | | |
| NIL | | | 0 | | | 0 | | |
| | | Vie | w File | | | | | |
| 6.4.3 – Total corpus fund | d generated | | | | | | | |
| | | | 0 | | | | | |
| 5.5 – Internal Quality A | ssurance Sy | vstem | | | | | | |
| 6.5.1 – Whether Academ | nic and Admini | strative Audit (AAA | A) has been | done? | | | | |
| Audit Type | | External | | | Internal | | | |
| | Yes/No | Ag | ency | Ŋ | Yes/No | Authority | | |
| Academic | No | | NIL | | Yes | Principal and Management | | |
| Administrative | No | | NIL | | Yes | Principal and Management | | |
| 6.5.2 – Activities and sup | oport from the | Parent – Teacher | Association | (at least | three) | | | |
| | | N | IL | | | | | |
| 6.5.3 – Development pro | grammes for s | support staff (at lea | ast three) | | | | | |
| | | As par DG | HE Haryar | na | | | | |
| | | | | | | | | |

6.5.4 - Post Accreditation initiative(s) (mention at least three)

 Feedback Performa are given to students of different classes in order to give their feedback about the performance of teachers. There is a suggestion box and the students drop their suggestions into it. The college tries to implement according to the suggestions and feedback by the students. 2. A number of class-rooms are already built, a few are under construction and a number of class-rooms are proposed to be built 3. The teachers of the college often participate in National and International Seminars Conferences/Symposia Many teachers published their research papers in National and International Journals. 4. Doctor visits regularly in the college for Medical Check-up of the students under Red Cross and Women Cell. 5. English Language Laboratory is already setup in the college so as to make the students proficient in communication.

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|--|-----|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|----------------------------|---------------|-------------|------------------------|
| 2020 | Nil | Nill | Nill | Nill | 0 |
| | | | | | |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|------------------------|------|
| | | | Female | Male |
| NIL | Nill | Nill | 0 | 0 |

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Nill | Nill | 0 |

7.1.4 – Inclusion and Situatedness

| | | community | | | | | | |
|---|--|--|--|---|---|--|---|--|
| 2019 | Nill | Nill | Nill | Nill | NIL | Nill | Nill | |
| | | | No file | uploaded. | | | | |
| 7.1.5 – Human | Values and P | rofessional E | thics Code of co | onduct (handbo | ooks) for vario | us stakeholder | S | |
| Title | | | Date of p | ublication | Foll | Follow up(max 100 words) | | |
| NIL | | | Nill | | | Nil | | |
| 7.1.6 – Activitie | es conducted for | or promotion | of universal Val | ues and Ethics | ; | | | |
| Acti | vity | Durat | Duration From Duration 1 | | on To | Number of | participants | |
| 1 | 1IL | | Nil Ni | | īil | il Nil | | |
| | | | No file | uploaded. | | | | |
| 7.1.7 – Initiativ | es taken by the | e institution t | o make the cam | pus eco-friendl | ly (at least five | e) | | |
| _ | are plante campus. 5. | ed by stu | rees. 4. Eve dents and te e pollution | eachers in | college ca | ampus and c | | |
| 7.2.1 – Descrik | be at least two | institutional l | pest practices | | | | | |
| effective of the making t Campus ser Green overall h that fo | teaching a students a hem better rved as the campus bri health of t ollows the s about gl | and learn nd in rea human rea source o ngs about the studen tactics i obal warm | o. of extens ing has help lizing thei source. 3. of inspiration positive c nts. Student in their pro- ling. Hence s the infor | ed in over r institut: The institut ion to prot hanges in f ts learnt a emises. The with green | all growth ional soci utes eco- ect the ex the studen bout susta college i and eco-f | h of the pe- al respons friendly an xisting env its increase ainable dev is lying to riendly ca | ersonality ibility nd green rironment. es the relopment o raise | |
| Upload details of two best practices successfully implemented by the institution as per NAAC format in your | | | | | | | | |
| | http://gg | | istitution website | • | | 17062 pdf | | |
| | | | 111/ 11109C5/ 3 | T/MUTCIPIE | FICS/FIIC | <u></u> | | |
| 7.3 – Institutio | | | ance of the instit | ution in one or | | to ite vision pri | ority and | |
| hrust in not mo | | | ance of the instit | | | .o its vision, pri | | |
| large students featur enhance that it i is proper etc. a | number of realizing e of this quality de s the prim ly implemen | extension their in college. evelopmen ary duty nted. In-o ted to pr | teaching 1 n activities stitutional The college t leading to of every HE charges of a repare their | s ensuring social res has develo academic I to see t all the dep academic o | the overal sponsibilit oped vario excellence hat teachi partments, calanders | ll growth c ty is a dis ous strateg e because i ng learning clubs, cel | of the tinctive ies to t feels g process ls, units | |

use of ICT and interactive method of teaching is stressed and implemented by arranging field tours, using PPTs in ICT enabled class rooms, forming of mentor mentee groups, doubt clearing classes both for the weak and advanced students. Enrichment of curriculum is specially emphasised by arranging extension lectures by experts, workshops, seminars, group discussions, quizzes etc. so that the students may grasp the contents of the curriculum extensively as well as intensively. Not only the faculty is made to use ICT, but the students are also made to present PPTs and assignments exhibiting their full understanding of the topics taught. The college emphasis not only on the subject skills but also on digital, analytical and communication skills through various workshops, programs and language lab. The college feels that the evaluation of the students is must to apprise them of their weaknesses and scope for improvement. Class tests, assignments, projects, seminars etc. are given to the students regularly on the basis of which marks of internal assessment are awarded. The college is committed to zero tolerance towards copying in examinations to ensure quality education and filtering of non serious students. Some times it results in low pass percentage also, but the college insists more on quality product than quantity product. The college is a known name in this field in the whole university and surrounding areas. The college is committed to the overall growth of the students and want them to prove themselves as valuable assets of the nation. To ensure all this, a large no. of extension activities on Gender Equity and sensitization, universal ethics and values, awareness of environment and conservation of water and energy, moral and social values, commitment to community, personality development, information exposure etc. are organised.

Provide the weblink of the institution

http://gcateli.ac.in/Home

8. Future Plans of Actions for Next Academic Year

1. Formation of Mentor-Mentee groups for the betterment of students. 2. All the departments were encouraged to organized seminar, workshop for PG courses and to prepare curriculum for value added courses. 3.Developing of ICT enabled classrooms/ Lab to improve teaching-learning. 4. Value based education may be given more attention. Yoga and Meditation classes may be introduce 5.WSDC/NCC/NSS units of the college are advised to organize more activities for the benefit of students 6. Regular Medical Checkup and look after is necessary for the students as many of them come from lower middle-class families. 7. To encouraged faculty members to undertake more and more research work. 8. The building support is inadequate some classes are held in open ground. There is a need of at least a block of 12 classrooms.