



GOVT. COLLEGE, ATELI DISTRICT MAHENDERGARH

INTERNAL QUALITY ASSURANCE CELL (IQAC 2017-18)

Minutes of meeting of IQAC held in Principal Office on 14/08/2017 at 1:30 PM

Following faculty members and official were present in the meeting chaired by Hon'ble Principal:

Sr. No.	Name	Designation
1.	Sh. Naresh Kumar	Chairman IQAC (Principal)
2.	Dr. Rajesh kumar saini	Sr. Faculty Member
3.	Dr. Neeraj Chauhan	Sr. Faculty Member
4.	Dr. Satish kumar	Sr. Faculty Member
5.	Dr. Rajesh	Sr. Faculty Member
6.	Dr. Sudhir Kumar	Sr. Faculty Member
7.	Sh. Dipesh	Student
8.	Sh. Rakesh kumar	Alumni
9.	Sh. Jaipal	Industrialist
10.	Sh. Nardev	Social Worker

Minutes of the meeting

In this meeting the committee members decided:

1. Regular Medical Checkup and look after is necessary for the students as many of them come from lower middle class families.
2. All the heads of the department and coordinator/ In charge of various cells like NCC/NSS/YRC/Red Cross/Road Safety etc. will prepare their academic calendars.
3. Various committee be formed to implement the policies plan.
4. The building support is inadequate, some classes are held in open ground. There is a need of at least a block of 12 classrooms.
5. Improve academic environment and discipline.
6. To encouraged faculty members to undertake more and more research work.
7. To improve attendance of the students and discipline, induction program for students be organized.

Action Taken Report

1. The class teachers of various UG/PG classes often organized Seminar/workshop in classes for students to improve their skill and knowledge.

2. Automation of Library has been completed and a number of new book of different subjects has been added to the library.
3. The teaching work of the college is regularly monitored by the principal and the sent by Higher Education Department during the session.
4. The placement cell of the college encourage students to take part in various job fairs also organized various extension lecturers for students

The meeting ended with a vote of thanks.


Principal
Govt. College, A.G.V



GOVT. COLLEGE, ATELI DISTRICT MAHENDERGARH

INTERNAL QUALITY ASSURANCE CELL (IQAC 2017-18)

Minutes of meeting of IQAC held in Principal Office on 24/11/2017 at 1:30 PM

Following faculty members and official were present in the meeting chaired by Hon'ble Principal:

Sr. No.	Name	Designation
1.	Sh. Vinay Kumar	Chairman IQAC (Principal)
2.	Dr. Rajesh Kumar	Sr. Faculty Member
3.	Dr. Neeraj Chauhan	Sr. Faculty Member
4.	Dr. Satish kumar	Sr. Faculty Member
5.	Dr. Rajesh	Sr. Faculty Member
6.	Dr. Sudhir	Sr. Faculty Member
7.	Sh. Dipesh	Student
8.	Sh. Rakesh kumar	Alumni
9.	Sh. Jaipal	Industrialist
10.	Sh. Nardev	Social Worker

Minutes of the meeting

In this meeting the committee members decided:

1. To check that the curriculum/ syllabus divide is taught and completed well in time and regular class test and assignment were also assessed.
2. To improve/ upgrade infrastructure in labs of the college.
3. To check that the classes of different subjects should not remain unmet, the head of the departments should make alternative arrangement to meet the classes of teachers who are on leave.
4. Student feedback system adopted in the college and stress was laid to conduct more student satisfaction survey and contact with other stake holders/ Alumni.
5. Renovation/Repair of Basketball and Badminton Court and construction of volleyball court.
6. For the purpose of maintaining general discipline, Committees were formed and proctorial duties were assigned to the staff members in their respective vacant period

Action take report

1. All heads of the department and incharge of cells, committees etc were instructed to prepare their academic calendars. They prepared it and submitted to I Q A C.

2. Health Checkup camp were organized with the help of local CHCs.
3. Various committees were formed and done their work accordingly.
4. To improve academic environment and discipline of college, a meeting of the faculty with IQAC was called..
5. Research committee of the college stressed the faculty to ensure maximum participation in research activities like seminar/FDP/ workshop etc.

The meeting ended with a vote of thanks to the Chair.

Prin
Principal
Govt. College, Atli



GOVT. COLLEGE, ATELI DISTRICT MAHENDERGARH

INTERNAL QUALITY ASSURANCE CELL (IQAC 2017-18)

Minutes of meeting of IQAC held in Principal Office on 23/03/2018 at 1:30 PM

Following faculty members and official were present in the meeting chaired by Hon'ble Principal:

Sr. No.	Name	Designation
1.	Sh. Vinay Kumar Singh	Chairman IQAC (Principal)
2.	Dr. Rajesh kumar saini	Sr. Faculty Member
3.	Dr. Neeraj Chauhan	Sr. Faculty Member
4.	Dr. Satish kumar	Sr. Faculty Member
5.	Smt. Anju Rani	Sr. Faculty Member
6.	Dr. Rajesh	Sr. Faculty Member
7.	Sh. Dipesh	Student
8.	Sh. Rakesh kumar	Alumni
9.	Sh. Jaipal	Industrialist
10.	Sh. Nardev	Social Worker

Minutes of the meeting

In this meeting the committee members decided:

1. Mentor – Mentee groups to be formed for the betterment of students.
2. All the departments were encouraged to organized seminar, workshop for PG courses and to prepare curriculum for value added courses.
3. ICT enabled classrooms/ Lab to be developed to improve teaching-learning.
4. To check the academic records of the students and suggest improvement to the concerned faculty members.
5. Value based education may be given more attention. Yoga and Meditation classes may be introduce.
6. WSDC/NCC/NSS units of the college are advised to organize more activities for the benefit of Students.

Action takes report

1. Meeting of the faculty was called and instructed it to impart quality education by using ICT, participative method of teaching and undertaking research activity.
2. Govt. Grant regarding Lab Upgradation were disbursed and utilized in various labs to improve quality of Labs.

3. Teachers are advised to prepare their lesson plan and complete their syllabus according to their lesson plan. They prepare it and submit it to the IQAC.
4. To improve infrastructural facilities, a proposal is prepared for teaching block and send it to DGHE for sanction.
5. Feedback form from students/ Alumni filled and analyzed.
6. Volleyball Court is Constructed and basketball and badminton court were renovated.
7. Procotorial duties were assigned and done their work accordingly.

The meeting ended with a vote of thanks.


Principal
Govt. College, Aht